

# CITY OF NEWTON, MASSACHUSETTS

## PURCHASING DEPARTMENT

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December 29, 2009

### ADDENDUM #1

#### Request For Proposal #10-30

#### SPECIAL EDUCATION CONSULTANT

**THIS ADDENDUM IS TO: Answer the following Questions and provide information discussed at the Pre-Proposal Meeting:**

Q1. Can you clarify what is specifically expected in the comprehensive comparison of NPS programs to those in comparable communities, both within Massachusetts and on a national basis?

**A1. The comparison should include the items listed in the RFP under Scope of Work, on pages 7-10. This includes p. 8 under Specific Goals,**

**“Consideration of what other program options are used in school systems around the country and whether any of these practices might be educationally sound and cost-effective for our system”**

**“Comparison of the NPS system with other Massachusetts communities including structure of special education services, population served, costs, and student outcomes”**

Q2. Page 10, states that the Preliminary Report is due June 28, 2010 & final written report due Dec. 13, 2010, how flexible is NPS with regards to these dates?

**A2. No flexibility is available here.**

Q3. Does the NPS system have an internal review process and how would we get authorization to collect data?

**A3. NPS has an internal review process for research purposes. However this study includes the definition of the requested research. Please refer to the scope of work on pages 7 - 10. Requests for data should come through the Department of Student Services.**

Q4. What is the Estimated Cost of this RFP?

**A4. Up to \$90,000.**

Q5. Why has the district decided to solicit these services at this time?

**A5. This study was recommended by the Newton School Committee after their subcommittee's review of Special Education and in response to recommendations of the Citizen's Advisory Group.**

Q6. When would we be required to appear with a presentation?

**A6. Please reference page 10, paragraph #4, #5 & #6, of the original RFP.**

- a. All proposers are reminded to present their proposal in the same order as the RFP is listed in.
- b. All proposals shall have the page number of their proposal denoted in the “footer” of each page of their proposal.
- c. Proposers: If your documentation for each Minimum and Comparative Criteria is listed in a separate section of your proposal, you shall indicate, in that space, what the documentation is and what page of the proposal it can be located on. Any proposal not providing the documentation and/or the page number within the proposal where the documentation can be located for each of the Minimum & Comparative Criteria sections maybe deemed unresponsive and rejected.

All other terms and conditions of this bid remain unchanged

**PLEASE ENSURE THAT YOU ACKNOWLEDGE THIS ADDENDUM ON YOUR BID FORM**

Thank you.

Re Cappoli  
Chief Procurement Officer